

Sl.No. :

नामांक			Roll No.			

No. of Questions – 3

**SS-33-SH. HD. English**

No. of Printed Pages – 7

## **SHORTHAND IN ENGLISH**

**Subject : English Stenography**

**SENIOR SECONDARY EXAMINATION, 2024**

**Time : 3¼ Hours**

**Maximum Marks : 40**

### ***GENERAL INSTRUCTIONS TO THE EXAMINEES :***

- 1) Candidates must write first his/her Roll No. on the question paper compulsorily.
- 2) The shorthand outlines may be written by pencil but the transcription should not be hand-written but it should be typed.
- 3) The shorthand note-book must be attached with the answer-book.
- 4) Only the following punctuations should be dictated :
  - i) full stops
  - ii) signs of interrogation
  - iii) brackets
- 5) There should be an interval of *five* minutes after the dictation of each section. *Two and a three-fourth* hours will be allowed for transcription of the three sections of dictation (i.e. excluding the time for dictation and intervals).
- 6) All the three sections should be dictated at a speed of 80 (Eighty) words per minute and in one sitting.
- 7) 20% marks should be reserved for outline.

Tear Here

TEAR HERE TO OPEN THE QUESTION PAPER

Tear Here

2  
**SECTION - A**

**(Steno Speed 80 words per Minute)**

1.	Short Hand - 02
	Typing - 08
	Total Marks - <u>10</u>

**IN THE COURT OF JUDICATURE FOR MAHARASHTRA**

S.B./D.B. CIVIL WRIT PETITION No. \_\_\_\_\_/2023./ [<sup>1</sup>/<sub>4</sub>]

Any body Vs state of Maharashtra and ors. Application under Rule 159 of Maharashtra High Court Rule for entering/into [<sup>1</sup>/<sub>2</sub>]

**CAVEAT**

MAY IT PLEASE YOUR LORDSHIPS:

Your Lordship's humble application wants to enter into caveat under Rule/159 of the Maharashtra High Court Rules and let nothing be done till the applicants are heard in the matter//. [<sup>3</sup>/<sub>4</sub>]  
[1]

The particulars of the writ which is likely to be filed are given below :

The DB/SB/Civil writ petition or Appeal may be filed by anybody who is/are concerned with E-auctions Dated/8.3.23, 17.3.23, 31.3.23 issued by the/Additional Director (Mines HQ), Directorate, Mines & Geology Department, Maharashtra ABC and Corrigendum no. 3 Dated// 25.4.23 [<sup>1</sup>/<sub>4</sub>]  
[<sup>1</sup>/<sub>2</sub>]  
[<sup>3</sup>/<sub>4</sub>]  
[2]

That the writ/appeal is likely to be filed against.

- (1) State of / Maharashtra through additional chief Secretary, Mines & Petroleum, Department secretariat, XYZ. [2<sup>1</sup>/<sub>4</sub>]
- (2) Deputy Secretary, Mines/& Petroleum, Department Secretariat XYZ. [2<sup>1</sup>/<sub>2</sub>]
- (3) Director, Mines & Geology Department, ABC.
- (4) Additional Director/(HQ Mines) Department of Mines & Geology, ABC. [2<sup>3</sup>/<sub>4</sub>]

That the E-auction Date 8.3//23, 17.3.23, 31.3.23 issued by the Additional Director (Mines/HQ) Directorate, Mines & Geology Department, Maharashtra ABC and Corrigendum no.3 Dated 25.4./23 against which the writ is likely to be filed. [3]

It is therefore, humbly prayed that nothing be/done in the case till the applicants are heard. [3<sup>3</sup>/<sub>4</sub>]

Dated :26.4.23

Humble Respondent

PKG Sr. Adv.// [4]

**SECTION - B****(Steno Speed 80 words per Minute)**

2.

Short Hand - 02

Typing - 08

Total Marks - 10**CHANDIGARH ADMINISTRATION FINANCE DEPARTMENT**

(Accounts Branch)

Chandigarh

Dated : 18.01.23

To

All the Administrative/Secretaries/

[1/4]

Heads of Departments/Offices,

Chandigarh Administration.

Sub. : Implementation of sixth Punjab Pay Commission/ clarification regarding 15% enhancement to the employees recruited between 1.1.16 to 16.7./20. [1/2]  
[3/4]

- (1) In continuation to the Punjab Civil Services (Revised Pay) First Amendment Rules 2021 as adopted and //notified by the Chandigarh Administration, Finance Department (Accounts Branch) Vide e-gazette notification No. 7000/15//7-F8PO(7)/2021/ 12925 dated 19.11.21. [1]  
[1 1/4]  
I/am directed to enclose herewith the copies of Govt. of Punjab, Deptt. of Finance (Finance Personnel-1/Branch) letter bearing and subsequent letter bearing the subject cited above. [1 1/2]  
[1 3/4]

- (2) By Virture of notification of Govt. of//India, MHA dated 13.1.92, the Chandigarh administration has decided to adopt the aforesaid Govt./ of Punjab, Department of Finance (Finance Personnel -1 Brānch and subsequent letter in respect of employees of/ Chandigarh Administration on the same terms and conditions as mentioned therein. [2] [2¼] [2½]
- (3) Further, it has been decided to/extend the period of option for revised pay structure in respect of those employees of UT. Chandigarh Administration who have//been promoted between 1.1.16 to 20.9.21. Such employees can opt the/revised pay structure from the date of their promotion within a period of one month from the issue of this/ communication. [2¾] [3] [3¼] [3½]

Finance & Planning Officer,

For Finance Secretary.

Chandigarh, Administration

Endst. No. 7000/15/7/-F & PO(7)2023/816 [3¾]

Chandigarh, dated:18.1.23

A copy// is forwarded for information and necessary action to the following:- [4]

- (1) Accountant General (Audit), Punjab and U.T./, Chandigarh. [4¼]
- (2) Treasury Officer, Central Treasure, Union Territory, Chandigarh.
- (3) The State Information Officer/, NIC. UT Secretarial, Sector 9, Chandigarh for updating the same on the salary portal. [4½]
- (4) Accounts / General (A&E), Punjab and U.T., Chandigarh. [4¾]

Finance & Planning Officer.

Chandigarh Administration.// [5]

6  
**SECTION - C**

**(Steno Speed 80 words per Minute)**

3.	Short Hand - 04
	Typing - 16
	<hr/> Total Marks - 20 <hr/>

**ORDER UNDER RULE 2 OF TEMPORARY SUSPENSION OF  
TELECOM SERVICES**

(Public Emergency or Public safety) Rules, 2017

- (1) /Whereas, it has been brought to my notice vide Nos. 1860/HITAC,CID [1/4]  
dated 6.9/.21 by ADGP/CID, Haryana and 2016 8/M.A. dated 15.9.21 [1/2]  
by/District Magistrate, Karnal, that there is chance of intensification of [3/4]  
protest which may adversely affect the public safety// and law & order [1]  
situation in district Karnal in wake of call for Kisan Mahapanchayat on  
7.9./21 in Karnal. [1 1/4]
- (2) And whereas, there is a clear potential of disraption of public utilities  
& safety/, damage to public assets & amenities and law and order in [1 1/2]  
adjoining districts of Karnal i.e. Kurukshetra,/ Kaithal, Jind & Panipat [1 3/4]  
on account of misuse of internet service by way of spread of  
inflammatory material and // false rumours, which are being/ could be [2]  
transmitted / circulated to the public through social media/ messaging/ [2 1/4]  
services on mobile internet services, SMS services and other dongle  
services.

- (3) In order to stop the spread/of Misinformation and rumours through various social media platforms, such as WhatsApp, Facebook Twitter, etc. on mobile/ phones and SMS, for facilitation and mobilisation of mobs of agitators and demonstrators who can cause serious loss of // life and damage to public and private properties by indulging in arson or vandalism and other types of violent activities/. [2½] [2¾] [3] [3¼]
- (4) Now, therefore, in exercise of power conferred upon me by virtue of Rule 2 of Temporary/ Suspension of Telecom Service (Public Emergency or Public Safety) Rules, 2017 I, secretary Home, Haryana do/hereby order for the suspension of the mobile internet service (2G/3G/4G/ CDMA/GPRS)//, all SMS services including bulk SMS (excluding banking & mobile recharge) and all dongle services etc. provided on/ mobile network except the voice calls in district Kurukshetra, Kaithal, Jind & Panipat w.e.f. 00/:00 hrs dated 7.9.21 to 23:59 hrs. dated 7.9.21/. All telecom service providers of Hariyana are hereby directed to ensure the compliance of this order. [3½] [3¾] [4] [4¼] [4½] [4¾]
- (5) This // order is issued to prevent any disturbance of peace and public order in the Jurisdiction of district Kurukshetra, Kaithal/, Jind & Panipath w.e.f.00.00 hrs dated 7.9.21 to 23:/59 hrs dated 7.9.21. This order is being passed ex-parte in view of/the emergent situation as explained in earlier paragraphs. Any person found gully of violation of aforesaid order will be // liable for legal action under relevant provisions of law. This order issuing by the Govt. Of Haryana, Department/ of Home Affairs-A.D.G.P./C.I.D:/ Haryana to convey and get this order implemented immediately through all mobile service providers (Public & private sectors)/ by secretary Home-1, Addt. Chief secretary to Govt. of Hariyana, Home Department.// [5] [5¼] [5½] [5¾] [6] [6¼] [6½] [6¾] [7]



**DO NOT WRITE ANYTHING HERE**