

नामांक

Roll No.

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No. of Questions — 3

SS—35—T.W. (English)

No. of Printed Pages — 7

SENIOR SECONDARY EXAMINATION, 2015

TYPEWRITING IN ENGLISH

Time : 1 Hour

Maximum Marks : 40

GENERAL INSTRUCTIONS TO THE EXAMINEES :

1. Candidate must write first his / her Roll No. on the question paper compulsorily.
2. *All* the questions are compulsory.
3. Type only on one side of the paper using double space.
4. 6 marks have been reserved for the proper form and display.

1. Type the following passage in proper form and display :

Marks	:	18
Display	:	<u>02</u>
Total		<u>20</u>

Audit of Public Enterprises

In ensuring good corporate governance practices in the public sector enterprises, the regulators like the Ministry of Corporate Affairs. The Institute of Chartered Accountants of India, the Securities and Exchange Board of India, the Reserve Bank of India and Comptroller and Auditor General of India (C&AG) have specific individual as well as collective co-ordinating roles. This article highlights the process of audit of accounts of PSEs and primarily focuses on how the CAG of India as a regulator has responded to some of the challenges emerging from recent corporate governance failures in addressing issues and concerns relating to audit of public sector enterprises.

As per the provisions of the Companies Act, 1956 read with Section 19 of the Comptroller and Auditor General's Act, 1971 and the C&AG's Regulations 2007, the C&AG is vested with audit of the Financial Statements of all the Government Companies. In order to discharge this responsibility, he is empowered to appoint the auditors as well as issue directions to the auditors specifying the manner in which the accounts of Government companies are to be audited under Section 619 (2) and (3) of the Companies Act, 1956, keeping in view his overall responsibility of ensuring public accountability. As the Supreme Audit Institution of the country, the C&AG plays an oversight role ensuring that the statutory auditors discharge their assigned

responsibilities with due diligence on his behalf by exercising the power of supplement or comment upon the statutory auditors' report under Section 619 (4) of the Act.

Besides Financial Audit, the C&AG is also mandated to conduct performance audit and compliance audit of the Government companies. Performance audit is an independent assessment or evaluation of an entity's programme or activity with reference to the laid down goals, objectives and targets, taking into account relevant criteria for assessment of efficiency, economy and effectiveness of operations. This is done mainly through the Audit Board mechanism, chaired by the Deputy Comptroller and Auditor General (Commercial), with senior officers of the C&AG and two technical experts inducted as special invitees, if necessary. The main objective of performance audit is to assist the peoples representatives in exercising effective legislative control and oversight over the policy objectives and their implementation. The elaborate process of performance audit involves understanding the activities of the organisation, risk assessment, systems and controls and brings out systemic deficiencies, absence of controls or their ineffective functioning and compliance failures. The audit probe goes into the root causes of the problems and suggests constructive recommendations to the executives for improvement. In compliance Audit, the C&AG examines the transactions relating to receipts and expenditure, assets and liabilities of government companies and corporations to ensure compliance with all applicable laws, rules and regulations and procedures.

By conducting audit of PSE's according to three frameworks of audit viz. financial audit, performance audit and compliance audit, which are interlinked and complementary to one another, C&AG prepares three distinct audit reports on the functioning of the PSEs, commenting upon their state of financial affairs, operational efficiency, governance and compliance issues. These reports are placed in the Parliament and the selected reports are discussed comprehensively by committee of Public Sector undertaking recommending remedial measures for improvement.

The entire gamut of financial attestation functions of the C&AG encompasses appointment of Auditors by CAG, issuing directions to them, preparation of Financial Statements by the management, audit thereof by the statutory auditors and supplementary audit by C&AG as detailed below :

Ensuring expected quality in financial attestation functions of PSEs has all along been a challenging task. In order to ensure quality of audit, it is imperative that competent, capable and upright audit firms are selected for an assignment taking into account its complexity, magnitude of operations and volume of transactions. The powers to appoint the statutory auditors of the Government Companies are, therefore, conferred to the C&AG Vide Section 619 (2) of the Companies Act, 1956 as amended in 2000.

In order to select the competent auditors, the basic eligibility criteria for empanelment for PSE audits are determined in consultation with the Institute of Chartered Accountants (ICAD) that the firm should have at least one full time FCA member on the date of registration.

The credibility and brand equity of C&AG empanelment enhances opportunities of audit firms for being considered for varied audit assignments available with different ministries, departments and urban local bodies including Corporation, Municipality, Panchayat and other local organs of State Administration.

2. Type the following letter in proper form and display :

Marks	:	08
Display	:	02
Total		<u>10</u>

Nel Cast Limited

Regd. Office : 34, Industrial Estate, Gudur - 524101

Administrative Office : 159, T.T.K. Road, Alwarpet, Chennai-600 018

19th June, 2014

Dear Shareholder,

Pursant to the “green initiative” in Corporate Governance initiated by the Ministry of Corporate Affairs (MCA) vide its Circular No. 17/2011, dated 21. 4. 2012 and also in response to the suggestions made by many shareholders in the past, the company has proposed to send the Notice / Annual Reports / Documents through electronic mode to such of the shareholders who have furnished their e-mail IDs.

This you will appreciate, facilitates fast and secured communication besides contributing to improved environment.

In order to avail the benefits in receiving the aforesaid documents in electronic form, please update your e-mail ID, in the Demat Account by contacting your Depository Participant. The e-mail ID updated in the Demat Account would be used for sending Notice / Annual Reports / Documents through electronic mode. These documents will also be available on the Company's website www.netcast.com.

In case, you wish to receive the above documents in physical form, please inform to the below mentioned e-mail ID of our Registrar and Share Transfer Agent, M/s Bigshare Services Pvt. Ltd. Please quote the Company Name, your Demat Account in your reply.

E-mail ID of our RTA : nelcast@bigshareonline.com.

Thanking you,

Yours faithfully,
for Nel Cast Limited
S. Y. Singh
Chief Financial Officer &
Company Secretary

3. Type the following table in proper order and display :

Marks	: 08
Display	: <u>02</u>
Total	<u>10</u>

HBL Power Systems Limited

The Company's high-low prices in BSE & NSE are tabulated as under :

Sl. No.	Months	Bombay Stock Exchange		National Stock Exchange	
		High Rs.	Low Rs.	High Rs.	Low Rs.
1.	April 2011	22.25	19.35	22.25	19.50
2.	May 2011	20.10	17.40	20.05	17.50
3.	June 2011	20.20	15.75	20.50	15.75
4.	July 2011	20.00	16.75	19.70	16.75
5.	August 2011	18.80	12.20	18.95	12.75
6.	September 2011	18.40	14.80	18.40	15.00
7.	October 2011	19.20	16.10	20.00	16.00
8.	November 2011	19.80	14.20	19.50	14.25
9.	December 2011	17.25	14.05	17.50	14.00
10.	January 2012	17.75	14.25	17.80	14.60
11.	February 2012	23.40	15.55	24.65	16.50
12.	March 2012	19.25	14.70	18.30	14.85