

नामांक

Roll No.

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No. of Questions — 3

SS—33—SH. HD. (English)

No. of Printed Pages — 7

SENIOR SECONDARY EXAMINATION, 2014
SHORTHAND IN ENGLISH

Subject : English Stenography

Time : 3 $\frac{1}{4}$ Hours

Maximum Marks : 40

GENERAL INSTRUCTIONS TO THE EXAMINEES :

- (a) Candidates must write first his / her Roll No. on the question paper compulsorily.
- (b) The shorthand outlines may be written by pencil but the transcription should not be hand-written but it should be typed.
- (c) The shorthand note-book must be attached with the answer-book.
- (d) Only the following punctuations should be dictated :
 - (i) full stops
 - (ii) signs of interrogation
 - (iii) brackets.
- (e) There should be an interval of *five* minutes after the dictation of each section. *Two and a three-fourth* hours will be allowed for transcription of the three sections of dictation (*i.e.* excluding the time for dictation and intervals.)
- (f) All the three sections should be dictated at a speed of 80 (*Eighty*) words per minute and in one sitting.
- (g) 20% marks should be reserved for outline.

Section – A

1.

Marks : 10

NATIONAL SHOE COMPANY
 Manufacturers of Quality Shoe
 Fort Road, AGRA Tel : 56627

JAN 12, 2013

Our Ref / NSC/54

 $\frac{1}{4}$

The Purchases Officer,
 American Shoe Company,
 Sarojini Nagar, New Delhi – 800821

 $\frac{1}{2}$

Dear Sir,/

Sub : Introducing our New Range of Gents and Ladies footwear.

Ours is a reputed concern manufacturing quality shoes /. We have $\frac{3}{4}$
 been in this trade for the last thirty three years. You will be happy to
 know // that we intend to place on the market two new varieties of 1
 Gents shoes and Ladies sandals which are very / attractive and durable. $1\frac{1}{4}$
 We use the best material, our craftsmanship is world class. All our goods
 are / guaranteed against manufacturing defects and damage in transit. $1\frac{1}{2}$
 The goods can be supplied within a week of the receipt / of the order. $1\frac{3}{4}$
 Do try our range, we are sure it will bring you good business.

We // have also decided to advertise our range of shoes & sandals on a 2
 large scale in several leading newspapers and / magazines throwing a $2\frac{1}{4}$
 international football player as a model.

As you are one of our old customers we are / sending you advance $2\frac{1}{2}$
 information about our new products and also have pleasure in offering
 a special discount of 10 per cent / over and above and discount of $2\frac{3}{4}$
 $15\frac{1}{2}$ per cent given to wholesale dealers for an order above Rs. $\square 50,000$ / 3
 what's more we also offer credit facilities for 45 days.

Samples of these varieties are sent herewith. / Terms of trade are further $3\frac{1}{4}$
 negotiable. We hope we shall have your cooperation in the sale of these
 new / products of ours and thank you in anticipation of your trial order, $3\frac{1}{2}$
 our representative will also meet you on / his next visit to your city. $3\frac{3}{4}$

Yours sincerely,

For National Shoe Company,

Rani Kishan

(Sales Manager)//

4

Section – B

2.

Marks : 10

Date : 18 Dec., 2013

From

CA. K. Raghu,

Vice-President, ICAI, New / Delhi

$\frac{1}{4}$

Dear Students,

May 2014 Examinations are over and you must be feeling relaxed
 now. I am / sure you must have attempted your papers meticulously. It $\frac{1}{2}$
 is a very apt time for you to analyse what / difficulties you faced in the $\frac{3}{4}$

examination so that you could work on them and start taking sufficient remedial measures.// 1

You should make a plan for the coming months. Planning and Prioritizing are two faces of the same coin./ Once you plan, you can begin to work on your objectives and develop a precise programme. Prioritization / helps you to reduce stress and move towards a successful conclusion. Those who will be completing IPCC and / enrolling for final should start studying the subjects of the final course in right earnest. 1 $\frac{1}{4}$ 1 $\frac{1}{2}$ 1 $\frac{3}{4}$

The Chartered Accountancy course // expects the students to study with utmost sincerity and seriousness. You must have the willingness to learn and improve / continuously throughout the period of articles, whether you are working under a practicing chartered accountant or as an industrial / trainee. It is also necessary for you to keep in mind that knowledge and experience earned by you during / the period of your training will stand you in good stead during your entire future career. 2 2 $\frac{1}{4}$ 2 $\frac{1}{2}$ 2 $\frac{3}{4}$

Apart from that //, you can share your experiences and insights with the experienced professionals and get their constructive feedback too. The / benefit of such class interaction with your colleagues and seniors is something that transcends what a normal experience can provide. / Of course you should also present papers and participates in the debate. This will help you to develop rhetoric / skills and remove your stage fear. 3 3 $\frac{1}{4}$ 3 $\frac{1}{2}$ 3 $\frac{3}{4}$

To become a thorough professional, start questioning yourself and all your assumptions // and knowledge that you have whatever you do 4

it like a professional. Make a move when you decide to / do so. All your moves must originate from your efforts and preparation which will help you in serving the / global competitiveness time.

I am sure such an attitude will impact your vision as well as your career. / Participate and learn from such opportunities.

I wish you a nice cheerful and fruitful time ahead.

Your sincerely //

Section – C

3.

Marks : 20

The Argumentative Indian

The arguments are also, often enough quite, substantive. For example, the famous / Bhagawat Gita, which is one small section of the Mahabharata, presents a tussle between two contrary moral positions[]/ Krishna's emphasis on doing one's duty, on one side, and Arjuna's focus on avoiding bad consequences (and / generating good ones), on the other. The debate occurs on the eve of the great war. //

That is a central event in the "Mahabharata". Watching the two armies readying for war, profound doubts / about the correctness of what they are doing are raised by Arjuna, the peerless and invincible warrior in the / army of the just and "honourable" royal family (the Pandava's[] who are about to fight the unjust usurper / (the Kauravas),

Arjuna questions whether it is right to be concerned only with one's duty to promote. // A just cause and be indifferent to the misery

and the slaughter-even of one's kin that the war / itself would 2 $\frac{1}{4}$
undoubtedly cause. Krishna a divine incarnation in the form of human
being (in fact he is / also Arjuna's charioteer) argues against Arjuna. 2 $\frac{1}{2}$
His response takes the form of articulating principles of action-based
on / the priority of doing one's duty which have been repeated again 2 $\frac{3}{4}$
and again in Indian Philosophy. Krishna insists on // Arjuna's duty to 3
fight, irrespective of his evaluation of the consequences. It is a just
cause, and / as a warrior and a general on whom his side must rely. 3 $\frac{1}{4}$
Arjuna cannot waver from his obligations /, no matter what the 3 $\frac{1}{2}$
consequences are.

Krishna's hallowing of the demands of duty wins the argument,
at / least as seen in the religious perspective. Indeed, Krishna's 3 $\frac{3}{4}$
conversations with Arjuna, the Bhagawad Gita, become a treatise // of 4
great theological importance in Hindu Philosophy, focusing particularly
on the 'removal' of Arjuna's doubts, Krishna's moral / position has 4 $\frac{1}{4}$
also been eloquently endorsed by many philosophical and literary
commentators across the world, such as Christopher Isherwood / and 4 $\frac{1}{2}$
T. S. Eliot. Isherwood in fact translated the Bhagawad Gita into English.
This admiration for / the 'Gita' and for Krishna's arguments in 4 $\frac{3}{4}$
particular, has been a lasting phenomenon in parts of European culture.
It // was spectacularly praised in the early nineteenth century by 5
Wilhelm von Humboldt as the most beautiful, perhaps the / only true 5 $\frac{1}{4}$

philosophical song existing in any known tongue. In a poem in four
 Quartets, Eliot summarises Krishna's / view in the form of an $5\frac{1}{2}$
 admonishment : "And do not think of the fruit of action ! Fare / forward." $5\frac{3}{4}$
 Eliot explains : Not Fare well but fare forward voyagers.

And yet, as a debate // in which there are two reasonable sides, 6
 the epic Mahabharata itself presents, sequentially, each of the two / $6\frac{1}{4}$
 contrary arguments with much care and sympathy. Indeed the tragic
 desolation that the post-combat and post / -carnage land — largely the $6\frac{1}{2}$
 Indo-Gangetic plain — seems to face towards the end of the Mahabharata
 can even / be seen as something of a vindications of Arjuna's profound $6\frac{3}{4}$
 doubts. Arjuna's contrary arguments are not really vanquished.// 7

